

EVENT SPACE VENUE HIRE FEES & STAFF CHARGES

From 1st October 2024

	1 Foyle Room Maximum 30 guests 18 cabaret 24 theatre 32 standing 24 dining	2 Foyle Rooms Maximum 80 guests 48 cabaret 62 theatre 80 standing 80 dining	3 Foyle Rooms Maximum 120 guests 66/84 cabaret 120 theatre 120 standing 120 dining
Half Day Hire (up to 4 hours)	£300	£400	£500
Charity rate (up to 4 hours)	£150	£250	£350
Full Day Hire (09:00 – 17:00)	£450	£550	£650
Charity rate (09:00 – 17:00)	£280	£400	£480
Evening rate (18:00 – 00:00)			£1,500 (bar closes 23:30)

The above fees include table and chair hire. See staff fees below*

Hire periods must include set up and get-out

Charity rates are only available to registered charities

For enquiries about hiring the Exhibition Galleries, Clore Learning Studio, Cafe, and Sunley Gallery email: hire@turnercontemporary.org or call 01843 233000

Day Delegate Rates are available from £50.00 + vat per person (based on minimum numbers)

*Additional staff fees:

Markets

Room set up = £38.00 + vat (2 porters for 1 hour)

Exhibitor load-in = £76.00 + vat (1 event manager for 2 hours)

Exhibitor load-out = £76.00 + vat (1 event manager for 2 hours)

Events between 20 – 60 guests

1 x event supervisor for the duration of the event, plus an hour each side for set up & clear down = £22.00 + vat per hour

Events between 61 – 120 guests

2 x event supervisors for the duration of the event, plus an hour each side for set up & clear down = £22.00 + vat per person, per hour

AV Technician – all events

Should you require a member of the team to assist with your audiovisual requirements during the event, there will be a technician charge of £100 + vat (4 hours) or £200 + vat (8 hours)