

JOB DESCRIPTION

Job Title: Learning Producer

Responsible to: Learning and Engagement Manager

Introduction

At Turner Contemporary, we believe in the power of art to transform people and places, doing things differently to achieve our vision; “Art Made Essential – to be leaders in social and economic sustainability; vitally connecting art, people and place, at home and around the world.”

Since opening in 2011, Turner Contemporary has become one of the most successful galleries in the UK. We’ve achieved more than 3.1 million visits and the gallery has been a catalyst for the social and economic regeneration of Margate. Located in a building designed by David Chipperfield Architects, on a site overlooking the North Sea, our programme of world-class events, exhibitions of historical and contemporary art and our innovative learning programme have fast earned the gallery an international reputation. With free admission, great art is accessible for all.

We are committed to challenging traditional practice to make ourselves more accessible; repositioning art as more relevant to society. Our distinctive, audience-focused approach is integral to our success and inspires interest, nationally and internationally.

Turner Contemporary is a charity governed by a Board of Trustees, chaired by Clive Stevens. The organisation receives revenue funding from Arts Council England and Kent County Council and the whole team works creatively to generate additional income. To deliver our ambitious vision and to develop our resilience and sustainability for the future, we need to increase and diversify earned income from our trading activities and secure significant annual fundraising targets.

After more than eight successful years of operation, Turner Contemporary is working with stakeholders to develop an exciting refurbishment scheme to move the gallery on to the next stage of our development. In addition, we are hosting the prestigious Turner Prize exhibition and awards ceremony this autumn. Turner Contemporary is leading on a cultural tourism programme, England’s Creative Coast, and is a partner in Pioneering Places, a programme of work to deliver child-led leadership and place making.

We have three values that are embedded across all areas of our work. We are looking for an individual who adopts and exhibits these values in everything s/he does.

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The values are:

- **Enterprising** – we create value for ourselves, our community and our partners by being responsive to new opportunities; we encourage collaboration, creativity and initiative from our people
- **Welcoming** – we are friendly and warm, while maintaining professionalism of practice and behaviour; human empathy is key to how we think, internally and externally
- **Questioning** – our philosophy is one of investigation; being astute to audiences' needs, unlocking understanding, provoking debate and asking tough questions – especially of ourselves
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Context

JMW Turner (1775-1851) was a regular visitor to Margate both as a child and later in life. The gallery was established to celebrate his links to the town and the north Kent coast. Turner Contemporary is based in an area known as Thanet, comprising the towns of Ramsgate, Broadstairs and Margate and surrounding villages. Within easy reach of London and continental Europe, it has outstanding environmental assets, including “Blue Flag” beaches and the UK’s longest stretch of coastal chalk.

The investment in and development of Turner Contemporary has been the catalyst for significant transformation. However, although Margate is now experiencing considerable development and regeneration, the economy within Thanet is still extremely fragile. In 2016, GVA per capita in Thanet was 63% of the county average and productivity in Thanet is estimated to be about 80% of the county-wide average. Margate contains high levels of deprivation, with low wages, poor levels of education, skills and training, poor health, high levels of crime and high unemployment levels.

Purpose of Job/Key objectives

You will be leading on producing, developing and delivering a high quality, wide-ranging and creative programme of activities and events for a variety of audiences which supports our world class exhibition programme. This will include a range of different events and activities including sessions for school students, families and adults. These will span the core offer and projects that Turner Contemporary is involved in. You will also be working with the local community to develop innovative and collaborative programmes.

Principal Duties/Tasks and responsibilities

- Developing, planning, managing and delivering a creative programme of events and activities that support the exhibition programme.
- Effectively managing all event staff, volunteers and contractors during events
- Working closely and developing working relationships with artists who support the delivery of the learning programme
- Effectively managing budgets, ticketing, bookings and income for programmes
- Identifying and developing relationships and collaborations with key external organisations which support the public programme
- Fostering strong relationships with local community groups to collaboratively develop programmes that help engage local audiences
- Ensuring the school's programme reaches agreed targets by working closely with the marketing team
- Disseminate programmes to peers both internally and externally through publications, conferences and relevant networks
- Ensure effective reporting, monitoring and evaluation of all learning events and activities
- Developing learning resources to support the public programme
- Liaising closely with the development team to ensure project funders are kept well informed about progress. Where appropriate contribute to funding applications.
- Taking care of your personal health and safety and that of others and report any health and safety concerns. Ensuring proactive compliance with Turner Contemporary H&S policy, including risk assessments and implementing safe systems of work.
- Undertake any other duties as reasonably directed. A certain level of flexibility regarding availability outside normal working hours is required.

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Person specification		
Education, Knowledge and Experience	Essential	Desirable
Experience of working in the cultural education sector	✓	
Experience of working with artists and turning ideas into innovative and ambitious programmes	✓	
Experience of creating engaging and innovative programmes for schools, families and adults	✓	
Motivated and passionate in helping all audiences to engage with culture and the arts	✓	
Experience of working with schools and a basic knowledge of the national curriculum and school priorities	✓	
Interest in the visual arts	✓	
Experience of working with audiences with additional needs		✓
Educated to degree level		✓
Skills		
Creative thinker and excellent problem-solving skills	✓	
Strong communication and interpersonal skills	✓	
Good knowledge of ICT, including proficiency in MS Office	✓	
Ability to liaise and negotiate with a wide range of individuals	✓	
Passionate about the role of culture with the ability to recognise the importance of cultural learning	✓	

NB this job description is provided to assist the post holder to know their principal duties. It may be amended however from time to time in consultation with you, by or on behalf of the Director of Turner Contemporary without change to the level of responsibility appropriate to the grading of the post.

Please note: the successful applicant will be subject to an enhanced DBS check

Key conditions of service

Location:	Turner Contemporary, Margate, Kent
Salary:	£23,000-£25,000
Hours:	Full-time, 37.5 hours per week Some evening and weekend working
Contract:	Permanent
Leave:	25 days per annum plus Bank Holidays
Probation:	6 months
Pension:	Turner Contemporary contributes 3% Employee contributes 4%
Staff Discount:	50% discount in the café 25% discount in the gallery shop
Deadline for Applications:	Midnight 16 Feb 2020
Interviews:	4 March 2020